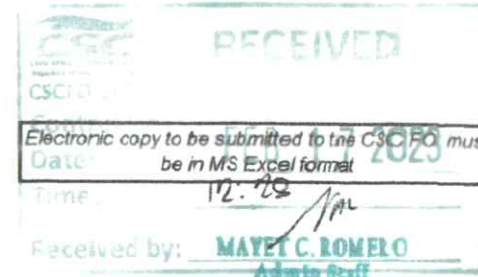


Republic of the Philippines
PGO SURIGAO DEL SUR
Request for Publication of Vacant Positions



To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the PGO SURIGAO DEL SUR in the CSC website:

DRIVER'S LICENSE
L09-0-001181
11/7/2022

ACE RONQUILLO ORCULLO
HRMO

Date: 2/17/2023

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Nurse I	26	15	36619	Bachelor of Science in Nursing	None required	None required	RA 1080 (Nurse)	Accountability, Environmental Awareness, Attention to Details, Initiative and Stress Management	Hinatuan District Hospital
2	Nurse II	24	16	39672	Bachelor of Science in Nursing	4 hours of relevant training	1 year of relevant experience	RA 1080 (Nurse)	Accountability, Environmental Awareness, Attention to Details, Initiative and Stress Management	Hinatuan District Hospital
3	Provincial Government Assistant Department Head (Assistant Provincial Administrator)	2	24	90078	Bachelor's degree preferably in Public Administration, Law or any related course	None required	5 years acquired experience in management and administration work	First grade or its equivalent	Accountability, Organizational Awareness, Conflict Management, Developing People, Planning & Organizing and Stress Management	Provincial Administrator's Office

4	Local Assessment Operations Officer I	8	11	27000	Bachelor's degree relevant to the job	None required	None required	CS-Professional/Second Level Eligibility	Accountability, Quality Service Focus, Stress Management, Interpersonal Relation	Provincial Assessor's Office
5	Administrative Aide IV (Clerk II)	10	4	15586	Completion of two years studies in College	None required	None required	Career Service (Subprofessional) First Level Eligibility	Accountability, Organizational Awareness, Attention to Details, Computer Literacy and Stress Management	Provincial Health Office
6	Administrative Officer V (Administrative Officer III)	3	18	46725	Bachelor's Degree	8 hours of relevant training	2 years of relevant experience	Career Service (Professional)/Second Level Eligibility	Accountability, Organizational Awareness, Leadership, Stress Management and Valuing Diversity	Provincial Legal Office
7	Supervising Agriculturist	17	22	71511	Bachelor's degree in Agriculture or other allied courses such as Agricultural Engineering, Fisheries Technology and Veterinary Medicine	16 hours of relevant training	3 years of relevant experience	Relevant RA 1080	Accountability, Solving Problem and Decision Making, Planning & Organizing and Leadership	Provincial Veterinary Office
8	Veterinarian IV	14	22	71511	Doctor of Veterinary Medicine	16 hours of relevant training	3 years of relevant experience	RA 1080 (Veterinarian)	Accountability, Solving Problem and Decision Making, Planning & Organizing and Leadership	Provincial Veterinary Office
9	Veterinarian IV	10	22	71511	Doctor of Veterinary Medicine	16 hours of relevant training	3 years of relevant experience	RA 1080 (Veterinarian)	Accountability, Solving Problem and Decision Making, Planning & Organizing and Leadership	Provincial Veterinary Office

DIVISION OF HUMAN RESOURCE MANAGEMENT
 OFFICE OF THE SECRETARY
 DEPARTMENT OF AGRICULTURE
 8/24/2018

10	Local Legislative Staff Officer IV	25	19	51357	Bachelor's degree relevant to the job	8 hours of relevant training	2 years of relevant experience	Career Service (Professional) Second Level Eligibility	Accountability, Organizational Awareness, Leadership, Stress Management and Valuing Diversity	Vice Governor's Office
11	Administrative Aide I (Utility Worker I)	29	1	13000	Must be able to read and write	None required	None required	None required (MC 11, s. 1996 -Cat. III)	Quality Service Focus, Attention to Details, Innovativeness and Stewardship of Resources	Vice Governor's Office
12	Administrative Aide I (Utility Worker I)	23	1	13000	Must be able to read and write	None required	None required	None required (MC 11, s. 1996 -Cat. III)	Quality Service Focus, Attention to Details, Innovativeness and Stewardship of Resources	Vice Governor's Office
13	Local Legislative Staff Employee II	15	4	15586	Elementary School Graduate	None required	None required	None required (MC 11, s. 1996 -Cat. III)	Quality Service Focus, Attention to Details, Innovativeness and Stewardship of Resources	Vice Governor's Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than March 10, 2023.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ACE R. ORCULLO

Prov'l. Human Resource Mgt. Officer

Capitol Hills, Telaje, Tandag City, Surigao del Sur

pgsdspadmohrmd@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.