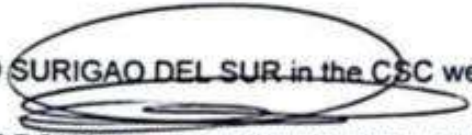


Republic of the Philippines
PGO SURIGAO DEL SUR
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the PGO SURIGAO DEL SUR in the CSC website:


ACE RONQUILLO ORCULLO, MPA, CHRA
HRMO
Date: January 9, 2025

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Cook I	12	3	15265	Elementary School Graduate	None required	None required	None required (MC 11, s. 1996 - Cat. III)	Quality Service Focus, Stewardship of Resources, Attention to Details, and Innovativeness	Bislig District Hospital
2	Dentist III	6	20	60157	Doctor of Dental Medicine or Dental Surgery	8 hours of relevant training	2 years of relevant experience	RA 1080 (Dentist)	Quality Service Focus, Innovativeness, Work Standards, and Accountability	Marihatag District Hospital

3	Community Development Assistant II	8	9	22219	Completion of two years studies in College	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional) First Level Eligibility	Environmental Awareness, Computer Literacy, Attention to Details, Emotional Maturity, and Organizational Awareness	PENRO-LGU
4	Administrative Officer V (Budget Officer III)	17	18	49015	Bachelor's degree relevant to the job	8 hours of relevant training	2 years of relevant experience	Career Service (Professional) Second Level Eligibility	Accountability, Initiative, Emotional Maturity, Stress Management, and Quality Service Focus	Provincial Budget Office
5	Construction and Maintenance Man	88	2	14372	Elementary School Graduate	None required	None required	None required (MC 11, s. 1996 - Cat. III)	Time Management, Organizational Awareness, Interpersonal Relation, Effective Communication, and Initiative	Provincial Engineer's Office-Construction & Maintenance Division

6	Aquaculturist II	5	15	38413	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) Second Level Eligibility	Accountability, Risk Management, Commitment to Organization, Applied Learning, Leadership, Directing & Managing Change, Developing People, Quality Service Focus, Organizational Awareness, and Environmental Awareness	Provincial Fisheries and Aquatic Resources Office
7	Agricultural Technologist	10	10	24381	Bachelor's degree in Agriculture or other allied courses such as Agricultural Engineering, Fisheries Technology and Veterinary Medicine	None required	None required	Relevant RA 1080	Accountability, Interpersonal Relation, Initiative, and Integrity	Provincial Fisheries and Aquatic Resources Office

8.	Administrative Assistant I (Bookbinder III)	16	7	19365	Elementary School Graduate	None required	None required	None required (MC 10, s. 2013 - Cat. III)	Quality Service Focus, Interpersonal Relation, Initiative, and Integrity	San Miguel Community Hospital
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Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than January 28, 2025.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ACE RONQUILLO ORCULLO, MPA, CHRA

HRMO

Capitol Hills, Telaje, Tandag City, Surigao del Sur

pgsdspadmohrmd@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.