CS Form No. 9
Revised 2018

Republic of the Philippines
PGO SURIGAO DEL SUR
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the PGO SURIGAO DEL SUR in the CSC website:

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ACE RONQUILLO ORCULLO, MPA, CHRA
HRMO

Date: _____ July 29, 2025 _____

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Medical Officer III	4	21	67005	Doctor of Medicine	None required	None required	RA 1080 (Physician)	Accountability, Stress Management, Problem Solvng & Decision Making, Confict Management, Developing People, and Integrity	Cortes Municipal Hospital

No.	Position			SG	Item Code	Education	Training	Experience	Eligibility	Competency	Place of Assignment
2	Medical Officer III	3		21	67005	Doctor of Medicine	None required	None required	RA 1080 (Physician)	Accountability, Stress Management, Problem Solving & Decision Making, Conflict Management, Developing People, and Integrity	Cortes Municipal Hospital
3	Medical Officer III	5		21	67005	Doctor of Medicine	None required	None required	RA 1080 (Physician)	Accountability, Stress Management, Problem Solving & Decision Making, Conflict Management, Developing People, and Integrity	Marihatag District Hospital
4	Chief of Hospital I	1		24	94132	Doctor of Medicine	40 hours of supervisory/ management learning and development intervention undertaken within the last 5 years	4 years of supervisory/management experience	RA 1080 (Physician)	Accountability, Stress Management, Problem Solving & Decision Making, Conflict Management, Developing People, and Integrity	Cortes Municipal Hospital

#	Position				Education	Training	Experience	Eligibility	Competency	Station
5	Administrative Assistant III (Senior Bookkeeper)	7	9	22219	Completion of 2 yrs studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional)/First Level Eligibility	Integrity, Computer Literacy, and Attention to Details	Lianga District Hospital
6	Nutritionist-Dietitian I	13	11	28512	Bachelor's degree major in Nutrition, Dietetics or Community Nutrition	None required	None required	RA 1080 (Nutritionist-Dietitian)	Accountability, Quality Service Focus, Initiative, and Integrity	Lingig Medicare Community Hospital
7	Medical Equipment Technician II	31	8	20534	Completion of relevant two years studies in College or Completion of relevant medical laboratory technician course	4 hours of relevant training	1 year of relevant experience	Medical Equipment Technician (MC 11, s. 1996 - Cat. II)	Accountability, Quality Service Focus, Initiative, and Integrity	Marihatag District Hospital
8	Nutritionist-Dietitian I	13	11	28512	Bachelor's degree major in Nutrition, Dietetics or Community Nutrition	None required	None required	RA 1080 (Nutritionist-Dietitian)	Accountability, Strategic Thinking, Result Orientation, Attention to Details, and Organizational Awareness	San Miguel Community Hospital

9	Security Guard I	37		3	15265	High School Graduate	None required	None required	Security Guard License (MC 11, s. 1996 – Cat. IV)	Accountability, Work Standards, Stress Management, Stewardship of Resources, and Risk Management	Marihatag District Hospital
10	Dentist II	22		17	45138	Doctor of Dental Medicine or Dental Surgery	4 hours of relevant training	1 year of relevant experience	RA 1080 (Dentist)	Quality Service Focus, Innovativeness, Accountability, and Work Standards	Madrid District Hospital

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than August 18, 2025.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ACE RONQUILLO ORCULLO, MPA, CHRA
HRMO
Capitol Hills, Telaje, Tandag City, Surigao del Sur
pgsdspadmohrmd@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.